

## **Purley Memorial Hall Management Committee**

### **70th Annual General Meeting**

Trustees' Annual Report and Minutes of the Meeting held on Thursday 10<sup>th</sup> October 2019  
at 7.30pm in the Memorial Hall.

**Present** Dave Waldock, Rita Benedict, Marie Stener, Marilyn Hoare, Jane Langford, Mike Mercer,  
Graham Rolfe, Sue Slade, Tony Stener

**Apologies** Paul Humphreys and Joan Killick

**In Attendance** Three members of the public.

The meeting was opened by the Vice Chairman, Dave Waldock.

#### **Minutes of the last meeting**

The Minutes of the 69<sup>th</sup> Annual General Meeting were read and approved.  
Proposed by Marilyn Hoare and seconded by Tony Stener.

#### **Vice-Chairman's Report**

The Vice-Chairman began by giving thanks to John (Devine) and acknowledging his service and leadership as Chairman of Purley Memorial Hall over the past twenty years. He said John has been inspirational and the Vice-Chairman was delighted to be part of his legacy as a committee member. John had enrolled the Vice-Chairman.

The past year has been an immensely eventful one for the Hall and he said we could all be extremely proud of what has been achieved. The Vice-Chairman felt privileged to serve on a committee of such dedicated members, but not wishing to encroach on individual reports from the specific managers he felt he must mention Marie, who among her many other activities, did such literally "sterling" work obtaining grants for the roof/ceiling/lights project which has transformed the Hall. He thanked Marie.

Likewise the Vice-Chairman thanked Rita who does a lot behind the scenes for encouraging and increasing the bookings. He said that financially Pre-School is hardly missed and Rita has re-organised our banking and utilities systems, saving money. He thanked Rita.

The Vice-Chairman welcomed Graham Rolfe as a full committee member and said the coming year will continue to benefit from his considerable IT skills and business knowledge.

He also welcomed Paul Humphreys who replaces John as the Horticultural Society representative and Jane Langford as the new Purley on Thames Council representative.

One other major decision the committee was called on to make was with regard to the re-siting of the Post Office. It has been unanimously decided by the Committee to reject the idea of it being sited on PMH land due to security concerns.

The Vice-Chairman concluded by saying the 2019 Remembrance Service will again be held in the Hall after a very successful centenary service last year.

The acceptance of the Chairman's Report was proposed by Marilyn Hoare and seconded by Marie Stener.

#### **Presentation of Accounts**

The Hall Manager presented the accounts for the year 2018/19 which had been agreed by the independent examiner.

She said that this had been a very busy year both workwise and financially. Although a lot of money, £25,273.67, had been spent because of fund raising and the continued determination of the Secretary, donations from various charities had been received. This, together with a successful insurance claim meant that the Hall is now in a stronger position than last year. The balance at the bank at year end was £37,292.04 which is over £5,000 more than at year end 2018 which is good. A lot of work and improvements have been carried out to the Hall.

Because money was required to pay for the works carried out and because interest rates are still so low, the Hall Manager has not opened a deposit account.

At the year end there was still a current account with HSBC amounting to £1,406.28 which hopefully will be returned soon. The Deeds of the Hall have been returned.

The Hall Manager said that currently we are up-to-date on invoice payments and outgoings. The Hall's hirings have gone from strength to strength and the Hall is much in demand. The appearance has a lot to do with this – the ceiling and lighting has been met with great approval. Thanks to the hard work of Tony and David both of the Halls have been decorated in soft colours which add to the ambience.

The John Devine Room is now under permanent hire which adds to the funds.

At long last the safety railings have been installed outside the fire door which makes the outside look much smarter.

The outside doors have been replaced with new PVC doors which also make the outside look smarter.

The ceiling in the Nicholls Room showed water marks and the roofer was called back to repair what was a small puncture in the felting. He also noticed that one of the top stones had moved and re-cemented this back in place. There is now a water stain on the main Hall ceiling which could be a result of the top stone slipping. The roofer has been contacted, but not yet returned. His original estimate was that the roof was good for 10 years plus but he now thinks it will need replacing sooner.

The Hall Manager said that income for the year included two grants, one from Berkshire Community Foundation Trust of £2,529.20 and the Good Exchange of £4,716.98. £466 had been received from Waitrose. The insurance claim amounted to £7,964.32. Income for the year was £30,467.96. The income from lettings was £4,386.52 and from regular hirers £9,191.81.

The acceptance of the presentation of the accounts was proposed by Tony Stener and seconded by Graham Rolfe.

### **Election of Committee Members**

Rita Benedict  
Mike Mercer  
Graham Rolfe  
Sue Slade  
Marie Stener  
Tony Stener  
Dave Waldock

All the above were proposed by Marilyn Hoare and seconded by Jane Langford

### **Election of Officials**

Hall Manager & Treasurer	Rita Benedict	Proposed by Dave Waldock	Seconded by Tony Stener
Secretary	Marie Stener	Proposed by Marilyn Hoare	Seconded by Rita Benedict

**Hall Representatives**

Thames Vale Singers  
Women’s Institute  
Horticultural Society  
Parish Council

Joan Killick  
Marilyn Hoare  
Paul Humphreys  
Jane Langford

**Re-Appointment of Auditor**

The re-appointment of the Auditor was proposed by Marie Stener and seconded by Marilyn Hoare.

**Motion received from Purley Shop Steering Group**

A motion had been received from the Steering Group as follows :

“Given that community efforts to replace the current Purley Rise shop and associated Post Office are at a very early stage, the Trustees, using their long experience of running a Community Building, assist and advise the Shop Steering Group. Such discussions would not commit the Trustees to any future decision regarding the location and form of a Community shop and Post Office in Purley which would have to be considered on its merits and proposed separately.”

Members of the Steering Group were present. They said that the group has now increased to 8 people following an earlier meeting. There was to be a meeting on 11 October 2019 in the Barn. The Post Office will close, the store will no longer be there and the site will not be available.

The Group had approached the Plunkett Foundation for advice but the question to be decided was whether the community wanted a Post Office and shop or just a Post Office, in which case it could be housed in a mobile van.

The Group would like to tap into the experience of the Hall Trustees with regard to running a community building and they asked if anyone from the Committee would like to join the Group.

The Secretary said that she was sure the Hall Trustees would give any help they could to the Group. They would discuss who was prepared to join the Group in their following meeting.

**Any other business**

There was no other business.

The Vice-Chairman thanked the members of the public for attending the meeting.

The meeting closed at 8.05 pm

Signed .....

Dated .....