

## **Purley Memorial Hall Management Committee**

### **72<sup>nd</sup> Annual General Meeting**

Minutes of the Meeting held on Wednesday 27 October 2021  
at 7.30pm in the Memorial Hall.

**Present** Graham Rolfe, Dave Waldoock, Rita Benedict, Marie Stener, Pam Beddoes,  
Paul Humphreys, Marilyn Hoare, Mike Mercer, Sue Slade, Tony Stener

1. **Apologies** No apologies had been received.

The meeting was opened by the Chairman, Graham Rolfe.

2. **Minutes of the last Annual General Meeting**

The Minutes of the 71st Annual General Meeting were read and approved.  
Proposed by Marilyn Hoare and seconded by Tony Stener.

3. **Presentation of Accounts**

The Treasurer presented the accounts for the Hall which had been examined by an independent examiner. His figures are slightly different to those in Hall accounts due to different methods of treating outstanding cheques, but the bottom line is the same.

Lettings and regular hirers have been down for the year; however, the John Devine Room remains hired at £400 per month, an income of £4,800 pa. The figure in the accounts represents 13 months hire fee plus £28 being the hirer's cost towards the PAT testing. The garages and the Horticultural Society brought in an income of £1,309.08. £234 was received when the Commissioner of Police election occurred. The Hall was exempt from council rate until July but had to pay water, gas and electricity, which had to be run to comply with the requirements of our insurers. We received a small business grant of £18,240.93 from West Berks.

For safety reasons a fogging machine was purchased. This is used twice weekly to sanitise the Hall.

As at 31 August the bank balance is £61,958.19.

The main Hall roof has been re-hooked and sealed; all Hall equipment was PAT tested and the five yearly mandatory electrical test completed. A fire risk inspection was completed to see what alarms were required. Most of the recommendations have been carried out. New windows have been installed to the Horticultural Shed and a new boiler will be installed in September.

The Hall is in good shape thanks to the committee and maintenance people.

The acceptance of the presentation of the accounts was proposed by Marie Stener, all present in favour.

4. **Chairman's Report**

The Chairman's Report is contained in the Annual Trustees Report 2020/21 attached.

The acceptance of the Chairman's Report was proposed by Mike Mercer and seconded by Dave Waldoock.

5.. **Election of Committee Members**

Rita Benedict Proposed by Marilyn Hoare and seconded by Dave Waldock  
Mike Mercer Proposed by Sue Slade and seconded by Dave Waldock  
Graham Rolfe Proposed by Marie Stener and seconded by Dave Waldock  
Sue Slade Proposed by Mike Mercer and seconded by Marilyn Hoare  
Marie Stener Proposed by Sue Slade and seconded by Mike Mercer  
Tony Stener Proposed by Marilyn Hoare and seconded by Sue Slade  
Dave Waldock Proposed by Marilyn Hoare and seconded by Tony Stener

**Hall Representatives**

|                       |                |
|-----------------------|----------------|
| Thames Vale Singers   | Joan Killick   |
| Women's Institute     | Marilyn Hoare  |
| Horticultural Society | Paul Humphreys |
| Parish Council        | Pam Beddoes    |

6. **Re-Appointment of Auditor**

The re-appointment of the Auditor was proposed by Marilyn Hoare and seconded by Paul Humphries.

7. **Updating of New Rules**

The 1971 rules were recently updated and no changes were necessary.

8. **Any other business**

Marilyn Hoare thanked the Chairman, Hall Manager/Treasurer and Secretary for keeping the Hall going during Covid. Seconded by Paul Humphries.

The meeting closed at 7.55 pm

Signed .....

Dated .....