

# Purley Memorial Hall

## Annual Trustees Report 2018/9

*This report is based on the contents of the Vice Chairman's and Treasurer's reports recorded in the minutes of the AGM held 10<sup>th</sup> October 2019 and the contents of which were approved by the Trustees at that meeting.*

### Operational Report

The past year has been an immensely eventful one for the Hall and we can all be extremely proud of what has been achieved. The Trustees note that the Secretary has been highly successful at obtaining grants during the year for the roof/ceiling/lights project which has transformed the Hall.

The Hall's hires have gone from strength to strength and the Hall is much in demand. The appearance has a lot to do with this – the ceiling and lighting has been met with great approval.



A lot of work and improvements have been carried out to the Hall.

- The outside doors have been replaced with new PVC doors which also make the outside look smarter.
- The Halls have been decorated during the year, by two of the Trustees, in soft colours which we believe has added to the ambience.

- The ceiling in the Nicholls Room showed water marks and the roofer was called back to repair what was a small puncture in the felting. He also noticed that one of the top stones had moved and re-cemented this back in place. There is now a water stain on the main Hall ceiling which could be a result of the top stone slipping. The roofer has been contacted, but not yet returned. His original estimate was that the roof was good for 10 years plus but he now thinks it will need replacing sooner.
- Safety railings have been installed outside the fire door in the Main Hall which makes the steps safer to use and look much smarter.

One other major decision the committee was called on to make was with regard to the re-siting of the Post Office. It has been unanimously decided by the Committee to reject the idea of it being sited on PMH land due to security concerns.

After a highly successful Remembrance Day Service in the 2018 (WW1 centenary) the 2019 Remembrance Day Service will again be held in the Hall.

Our Chairman has indicated that he intends to retire as a Trustee at our next AGM in October 2019. All the Trustees would like to express their thanks and acknowledge his service and leadership of Purley Memorial Hall over the past twenty years.

## **Finance Report**

*The Hall raises all its income through the hire of its facilities to local groups and through grant applications to various organisations. It does not collect money from the public by seeking donations.*

The Treasurer presented the accounts for the year 2018/19 which have been agreed by the independent auditor.

This year has been a very busy year both workwise and financially. Income for the year was £30,467.96. This included two grants, one from Berkshire Community Foundation Trust for £2,529.20 and another from the Good Exchange for £4,716.98. We also received £7,964.32 from a successful insurance claim. Our thanks to our Secretary for her determined efforts in securing both of the grants and the insurance claim. £466 had been received from Waitrose. Income from lettings was £4,386.52 and from regular hirers £9,191.81

Our expenditure during the equivalent period was £25,273.67. The major expense items were on the Ceiling Repair (£10,538.40), General Maintenance (£4,852.02) and Cleaning & Gardening (£3,012.00) This means that the Hall is now in a stronger position than the previous year. The balance at the bank at year end was £37,292.04 which is over £5,000 more than at the end of the previous year.

Because money was required to pay for the works carried out and because interest rates are still so low, the Treasurer has decided that opening a deposit account would not be worthwhile at the current time.

Thanks to the work of the Hall Manager we have been able to replace the income lost by the loss of the Pre-School with new bookings.

At the year end The Hall still has a current account with HSBC amounting to £1,406.28 which hopefully will be returned soon. The Deeds of the Hall have been returned by the Bank and are now in the safe custody of the Secretary and stored in a fire safe box.

We are currently up to date on invoice payments and other outgoings.

The John Devine Room is now under long term hire which adds to the funds and provides a regular income.

**Trustees**

- Rita Benedict                      Hall Manager/Treasurer
- John Devine#@                      Chairman
- Marilyn Hoare                      Rep for Women’s Institute
- Paul Humphreys                      Rep for Purley Horticultural Society (from July 2019)
- Joan Killick                      Rep for Thames Valley Singers
- Jane Langford                      Rep for Parish Council (from May 2019)
- Mike Mercer
- Graham Rolfe\*
- Sue Slade
- Marie Stener                      Secretary
- Tony Stener
- Dave Waldock                      Vice Chairman

# Will be retiring as a Trustee at the October 2019 AGM

\* Was Parish Council Rep till March 2019

@ Was Purley Horticultural Rep till July 2019

Vice Chairman

Treasurer

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D Waldock

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R Benedict

10<sup>th</sup> October 2019

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