

Purley Memorial Hall

Annual Trustees Report 2021/22

Operational Report



The past year has been the first one since Covid 19 when the Hall has been open for the full year. Most of our regular hirers have returned, although some have left us to be replaced by newcomers. Our long-term hirer of the John Devine room has left for pastures new, and we are currently actively looking for a new client.

Our Hall Management meetings have now return to “in person” meetings in the Hall.

Platinum Jubilee

The Hall was one of the main venues for the village’s celebrations of the Platinum Jubilee. It hosted:



Plant a Jubilee Container Competition

- Two evening performances by our local am-dram group
- An evening event organised by our local Woman’s Institute
- An afternoon “Plant a Jubilee Container Competition” event organised by our local Horticultural Society.
- The hall was made available for on Sunday 5 June for local neighbours to use for picnics free of charge.

Considering the event was a national celebration the Trustees chose not to charge for the use of the Hall for these events.

General Operations

During the past year we have continued our efforts to improve and maintain the Hall.

The Trustees have been particularly busy in improving the Hall for the future.

- Improving the drainage from outside the Horticultural Store to prevent flooding.
- Provided a bike rack for use by hirers of the Hall.
- Planted the “Verdun” oak to commemorate the end of the 1914/18 World War. (The oak was grown from a seed brought back from Verdun in 2018.)
- External emergency lighting was installed on the left-hand side of the hall.
- maintenance work on roof to re-hook the roof bolts and reseal.
- Provided an outside rail to the downstairs office.
- An inventory of the cleaner’s cupboard was completed with appropriate first aid recommendations.
- All the actions required in the report on the fire safety of the Hall. Have been completed. Actions completed are:
 - Hall fire policy created and agreed by the Trustees.
 - Contractor filled in various gaps to prevent passage of smoke.
 - Several signs being provided and updated.
 - All steps edges being outlined in yellow paint.
 - Concrete area outside main door being hatched in yellow to keep clear for emergency vehicles.
- Investigated the potential for improvement to the front entrance to the Hall. The entrance is as provided when the Hall was built in 1953. Areas being consider are:
 - Replacement of front doors.
 - Repainting of front entrance and floor.



New bike rack

The Trustees agreed to plant a tree in remembrance of two of our long serving Trustees who sadly recently passed way.

An LCD projector has been donated to the Hall which is available for hirers to use.

Finance Report

The Hall raises all its income through the hire of its facilities to local groups and through grant applications to various organisations. It does not collect money from the public by seeking donations.

We continue to have a steady stream of requests for parties for young children. Since the beginning of the year other bookings have started to pick up and many of our regular hirers are restarting.

The trading account for 2021/22 shows an income of £16,3357.55 (£28,312.31) and an expenditure of £19548.78 (£13,080.58). This gives us a trading loss for 2021/22 of £3,211.23 (£15,231.73 profit).



Platinum Jubilee – WI Event

The increase in expenditure is mainly accounted by three one off payments (replacement windows - £2410, replacement boiler - £3744, emergency outside lighting - £972). Some of the regular expenditure categories have also shown small price increases.

Our reserves as at the 31 August 2022 are £57,898.03 (£61,109.29).

All the invoices for the year up until the end of August have been paid.

Figures shown in brackets are for 2020/21.

Trustees

Rita Benedict	Hall Manager/Treasurer
Pam Beddoes	Rep for Parish Council
Marilyn Hoare	Rep for Women's Institute
Paul Humphreys	Rep for Purley Horticultural Society
Joan Killick	Rep for Thames Valley Singers
Mike Mercer	
Graham Rolfe	(Chairman)
Sue Slade	
Marie Stener	Secretary
Tony Stener	
Dave Waldock	Vice Chairman

This report was approved by the Trustees at the AGM meeting on 26th October 2022.

Chairman

Treasurer

R G Rolfe

R Benedict

26th October 2022

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