

PURLEY HORTICULTURAL SOCIETY

MEMBERSHIP DATABASE GDPR Policy

1. The information will be held in a database and accessed by the Membership Secretary of the PHS only.
2. The database is password protected.
3. The information is held purely to allow us to contact you regarding relevant PHS information and activities.
4. E-mail contact will only be via the Membership Secretary.
5. Information will not be supplied to any third parties.
6. Records held will be:
 - a. Your name
 - b. Address
 - c. E-mail address
 - d. Date e-mail address entered or updated
 - e. Phone number – if you are a Trading Store volunteer
 - f. Payment record
 - g. Date of membership renewal
7. Records will be deleted at your request.
8. You can request a copy of your details at any time.
9. The preferred method of contact will be e-mail

This statement is issued under the General Data Protection Regulations (GDPR)